



Holmac Strata

## APPLICATION FOR DISCOUNT AND/OR WAIVER OF INTEREST PENALTY

Dear Owner/s,

It is at the discretion of your Body Corporate Committee to approve or deny any application from an Owner/s where a late payment has resulted in the discount being lost, and/or interest and arrears fees have been incurred.

For an application to be considered by the Body Corporate Committee, please complete the below form with reasons of the late payment. This form will be forwarded to the Committee for consideration. When completing this form, please be aware of the following:

- To avoid further loss of discount and/or interest and arrears fees being incurred, full payment of the outstanding amount is required whilst your application is being considered. This is inclusive of the current loss of discount and/or interest and arrears fees (if this application is approved, any loss of discount and/or interest and arrears fees will be credited to the ledger).
- Please complete all fields below for the Body Corporate Committee to consider this application (refer to your ledger card and levy notice supplied with this form for more information). If you require assistance with this application, please contact the arrears department by email [arrears@holmacstrata.com.au](mailto:arrears@holmacstrata.com.au).

Your Details			
<b>Your Name/s</b>			
<b>Street Address</b>			
<b>Suburb, State and Postcode</b>			
<b>Building/Scheme Name</b>			
<b>CTS Number</b>			
<b>Lot Number</b>			
<b>Account Number</b>			
	Levy Period	Levy Period	Levy Period
<b>Discount Amount</b>			
<b>Arrears Notice Fees</b> (found on the ledger card and arrears notice)			
<b>Interest Penalty Amount</b> (found on the ledger card)			
<b>Date you paid the outstanding amount</b>			

The reason you are requesting discount (if there is insufficient space on this form, please attach additional pages and/or any evidence).

I wish to apply for lost discount/waiver of the interest penalty and for the Body Corporate to waive the arrears fees for payment made outside the discount period, due to the extenuating circumstances above. I understand it is at the Body Corporate Committee's discretion to approve or deny my application.

**Signature of Owner/s** \_\_\_\_\_

**Name of Owner/s** \_\_\_\_\_

**Date** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ **Contact Number** \_\_\_\_\_

**Email** \_\_\_\_\_

**Please address your application to:**

Levies Office  
C/- Holmac Strata  
PO Box 6742 GCMC 9726

**Or email to:** [arrears@holmacstrata.com.au](mailto:arrears@holmacstrata.com.au)